

\_\_\_\_\_

Last Name
First Name
M.I.
Student ID

Your 2025-2026 Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification. You and/or your spouse indicated they did not file a 2023 federal tax return on the FAFSA. Independent students and spouses who did not file a tax return or are not required to file an income tax return for the 2023 tax year are required by the Department of Education to submit a Verification of Non-filing Letter.

**If you and/or your spouse are unable to secure a letter from the IRS, this form may be submitted in its place. List the name of each person who is claiming they are a non-tax filer:**

**STUDENT:** I, \_\_\_\_\_, certify I am a non-tax filer and:  
(NAME OF NON-FILER)

- I have attempted to obtain verification of non-filing from the IRS and was unable to do so; **OR**
- I do not have a Social Security Number, an Individual Taxpayer Identification Number, or an Employer Identification Number;
- I did not file, and was not required to file a 2023 federal tax return, and;
- I will submit documentation (W2's or equivalent document) for all income earned from work in 2023, which I have listed below.

| Source of Income (from work, child support, Social Security, etc.): | IRS W-2 or an Equivalent Document Provided?              | Amount of income: |
|---|--|-------------------|
|   | Yes <input type="checkbox"/> No <input type="checkbox"/> | \$                |
|   | Yes <input type="checkbox"/> No <input type="checkbox"/> | \$                |
|   | Yes <input type="checkbox"/> No <input type="checkbox"/> | \$                |

**SPOUSE (if applicable):** I, \_\_\_\_\_, certify I am a non-tax filer and:  
(NAME OF NON-FILER)

- I have attempted to obtain verification of non-filing from the IRS and was unable to do so; **OR**
- I do not have a Social Security Number, an Individual Taxpayer Identification Number, or an Employer Identification Number;
- I did not file, and was not required to file a 2023 federal tax return, and;
- I will submit documentation (W2's or equivalent document) for all income earned from work in 2023, which I have listed below.

| Source of Income (from work, child support, Social Security, etc.): | IRS W-2 or an Equivalent Document Provided?              | Amount of income: |
|---|--|-------------------|
|   | Yes <input type="checkbox"/> No <input type="checkbox"/> | \$                |
|   | Yes <input type="checkbox"/> No <input type="checkbox"/> | \$                |
|   | Yes <input type="checkbox"/> No <input type="checkbox"/> | \$                |

I (We) hereby affirm that all information reported on this form and any attachment hereto is true, complete, and accurate to the best of my (our) knowledge and that I am (we are) NOT required to file a 2023 federal income tax return(s) or a foreign tax return. I (We) understand that if I (we) receive federal student aid based on incorrect information, I (we) will need to repay it; I (we) may be required to pay fines and fees.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse Signature

\_\_\_\_\_  
Date