

Add/Drop, Audit, Pass/Fail Request

Term:	
Add/drop deadlines vary per Academic Year. Please consult the Academic Calendar for specific dates.	
Student's Name/ID:	Program:
1. ADD course: <input type="radio"/> Yes <input type="radio"/> No	Course # and title
2. DROP course: <input type="radio"/> Yes <input type="radio"/> No	Course # and title
3. CHANGE within current course # and title: _____ Grade: Letter Grade <input type="radio"/> Pass/Fail <input type="radio"/> Audit <input type="radio"/> Credits: From _____ To _____ Student Signature _____ Date _____	
- SIGNATURES & DATES (if required) -	
Faculty: _____	Date: _____
Advisor: _____	Date: _____
Dean: _____	Date: _____
<i>Instructions to student: Please complete this form, obtain your instructor's and advisor's signatures (and the Dean, if past deadline). Once form is completed and signatures obtained, submit to the Registrar's office promptly.</i>	

Should you have any questions or concerns with any of the above, please contact the Registrar's office immediately:

Office of the Registrar
 1200 East Colton Ave, Redlands, CA 92373
 Administration Building, Suite 204A
 Phone: (909) 748-8019
 Email: registrar@redlands.edu